

**PROGRESS MADE IN RESPECT OF IMPROVEMENTS IDENTIFIED THROUGH THE REVIEW OF
THE ANNUAL GOVERNANCE STATEMENT**

Improvement Action	Related Principle(s)	Officer Responsible	Status	Update – 6 December 2017
Evidence used for assessment of governance to be documented and made available to users of financial statements	Principle G	Financial Planning Team Manager	Complete	Evidence and Assurance table included within Annual Governance Statement and made publicly available following Audit and Governance Committee approval on 27 September 2017.
Review of Strategic and Financial Planning timetables to be undertaken to allow for better alignment for 2018/19 planning	Principle C	Financial Planning Team Manager/Business Improvement Team Manager	Complete	Timetable for developing the 2018/19 budget, council delivery plan and team business plans reviewed and aligned.
Formal S151 Officer arrangements	Principle A	Chief Executive	Underway	Formal arrangements for the organisations S151 Officer will be addressed through the management restructure due to be presented to Council in January 2018.
Medium Term Financial Strategy to be extended over a longer planning timeframe	Principle C	Financial Planning Team Manager	Underway	10 year Medium Term Financial Strategy to be presented to Cabinet and Council for approval in February 2018.
Implement longer term revenue planning from 2018/19 budget planning	Principle C	Financial Planning Team Manager	Underway	5 year revenue position forecast with budget holders. Due to be presented to members in February 2018 for approval.
Development of performance management system to be more intuitive and less administratively burdensome	Principle F	Business Improvement Team Manager	Underway	In-Phase performance management system procured, with implementation scheduled for Q1 2018/19.
Training for Audit and Governance Committee Members	Principle F	Financial Planning Team Manager	Underway	A review of training providers undertaken. Procurement of provider scheduled for Q4 2017/18.
Review opportunities for	Principle G	Chief	Underway	Local Government Association peer review for

peer review		Executive/Director of Place		Planning service currently being scoped. Review dates to be agreed in Q3.
Undertake review of Equality Policy	Principle A	Stronger and Safer Communities Team Manager	Underway	Revised policy due to be presented to Cabinet for approval in Q4.
Audit and Governance Review of risks twice per year	Principle F	Director of Housing	Underway	Review of risks schedule for 6 December Committee meeting. Future review of risks to be included on Forward Plan.
Review approach to consultation	Principle A Principle B Principle C Principle E	TBC	Not yet scheduled	Improvement to be included in Team Business Plan for 2018/19.
Communications Strategy	Principle B	TBC	Not yet scheduled	Improvement to be included in Team Business Plan for 2018/19.
Consider need for Partnership Framework	Principle B Principle C Principle E	TBC	Not yet scheduled	Improvement to be included in Team Business Plan for 2018/19.
Develop Commercial and Sustainability Strategy	Principle C	TBC	Not yet scheduled	Improvement to be included in Team Business Plan for 2018/19.
Update people plan	Principle E	HR Team Manager	Not yet scheduled	Improvement to be included in Team Business Plan for 2018/19.
Risk Management and Strategy and Policy Updates	Principle F	Director of Housing	Not yet scheduled	Improvement to be included in Team Business Plan for 2018/19.
New financial model for achieving balance between finance and budget holders	Principle F	Financial Planning Team Manager	Not yet scheduled	Improvement to be included in Team Business Plan for 2018/19.

A: Behaving with integrity, demonstrating strong commitment to ethical values, and respecting the rule of law

B: Ensuring openness and comprehensive stakeholder engagement

C: Defining outcomes in terms of sustainable economic, social, and environmental benefits

D: Determining the interventions necessary to optimise the

E: Developing the entity's capacity, including the capability of its leadership and the individuals within it achievement of the intended outcomes

F: Managing risks and performance through robust internal control and strong public financial management

G: Implementing good practices in transparency, reporting, and audit to deliver effective accountability